

Kent County Council

Job Description:

Director – Property & Infrastructure Support

Date: November 2013

Directorate: Strategic and Corporate Services

Grade: KR17

Responsible to: Corporate Director – Strategic and Corporate Services

Job Purpose

Develop and implement strategies for the acquisition and management of resources to support capital, estates and infrastructure projects.

Accountabilities

Directors will work within the KCC Corporate Responsibilities for Corporate Directors and Directors. In addition, as members of Extended Corporate Management Team, Directors and Corporate Directors will work together to make strategic decisions on the most effective use of the Council's agreed budget, resources and policies and enhance the reputation of Kent as a place as well as Kent County Council as the democratic agent of change in the region.

Direct the delivery of all council capital projects, including projects that are jointly funded with other private or public partners.

Develop strategies to create opportunities for local partnerships to support a range of initiatives required to implement and complement service delivery.

Direct strategies for the optimisation of the use of the Council's estate to ensure it supports the office transformation agenda and the strategy for the provision of public access.

Lead and develop strategies for the maximum realisation of the Council's capital assets, managing the property portfolio in accordance with the need to realise receipts.

As the Council's Corporate landlord develop and implement strategies ensure support and maintenance of the authority's estate is achieved to ensure that buildings remain functional whilst achieving value for money.

Expert professional adviser for all council property issues supporting member and senior officers on complex and high level matters

Direct, lead and guide the Property function to ensure the improvement and implementation of Property and Infrastructure standards across the Council and partner organisations.

Actively review all services provided by this post to identify the 'right source' for their future delivery including consideration of outsourcing, co-sourcing or in-sourcing to ensure the most effective and efficient delivery methods are employed.

This job description sets out the accountabilities specific to the role. These should be read in conjunction with the Corporate Responsibilities that apply to the Corporate Director and Director roles.

Services

Capital and Infrastructure Support
Strategic Asset Management/Rationalisation
Property Enterprise Fund
Business Partners – Directorate Property
Estates Management & Property Operations